

**SUPPLEMENTAL/BID BULLETIN NO. 1**  
**For LBP-GIBAC-FRA-GS-20240304-02**

**PROJECT** : **8,220 Pieces Ribbon for Tally Dascom 2610 Dot Matrix Printer (Under Framework Agreement)**

**IMPLEMENTOR** : **GI-BAC Secretariat**

**DATE** : **May 23, 2024**

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This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Item No. 2 of Section I of Invitation to Bid, Framework Agreement List (Section VI) and Checklist of Bidding Documents (Item No. 11 of Technical Documents) have been revised. Please see attached specific sections of the bidding documents.
- 3) Pre-termination/Termination of the Contract
  - Pre-termination/Termination of Contract shall be governed by the guidelines on Termination of Contracts per Annex "I" of the 2016 Revised Implementing Rules and Regulations
  - In addition to the grounds under the said Guidelines for Contract Termination the following are also grounds for pre-termination/termination:
    - Failure by the service provider to performs its obligation thereon;
    - Unsatisfactory Performance by the service provider within the contract duration
- 4) For Liquidated Damages: LANDBANK need not prove that it has incurred actual damages to be entitled to liquidated damages. Such amount shall be deducted from any money due or which may become due to Supplier. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, LANDBANK may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.
- 5) The bidder/s shall be guided by the following provisions in submitting the original bid security as applicable:
  - Section 27.1 of the Revised Implementing Rules and Regulations of Republic Act No. 9184
  - Section 9.2 of the Guidelines for Electronic Bidding (Appendix 3)
  - Section 6.1.4 of the Revised Guidelines on Electronic Bidding (Appendix 36)
- 6) Responses to bidder's queries/clarifications per attached Annex F.

By the authority of the GI-BAC



**ATTY. HONORIO T. DIAZ, JR.**  
**Head, GI-BAC Secretariat**



## Land Bank of the Philippines

### INVITATION TO BID FOR

#### 8,220 pcs. Ribbon for Tally Dascom 2610 Dot Matrix Printer (Under Framework Agreement)

1. The LAND BANK OF THE PHILIPPINES (LANDBANK), using a single-year Framework Agreement, through the 2024 Corporate Operating Budget intends to apply the sum of Eleven Million Three Hundred Ninety Two Thousand Nine Hundred Twenty Pesos Only (PhP11,392,920.00) being the Approved Budget for the Contract (ABC) to payments under the contract for 8,220 pcs. Ribbon for Tally Dascom 2610 Dot Matrix Printer (Under Framework Agreement) with Project Identification Number LBP-GIBAC-FRA-GS-20240304-02. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The LANDBANK now invites bids for 8,220 pcs. Ribbon for Tally Dascom 2610 Dot Matrix Printer (Under Framework Agreement). Delivery of the Goods is required within **forty five (45)** calendar days upon issuance of Call-Off or other period/s specified in the Call-Off. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.  
  
Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information and/or shortened electronic copy of the Bidding Documents by contacting LANDBANK – Procurement Department at the telephone numbers and email address given below during banking days from 8:00 A.M. to 5:00 P.M.
5. A complete set of Bidding Documents in electronic format may be acquired by interested Bidders on May 9 to 30, 2024 from LANDBANK – Procurement Department upon payment of the non-refundable Bidding Fee, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Seven Hundred Pesos Only (PhP5,700.00).

## Framework Agreement List

### Land Bank of the Philippines

Item / Service Type and Nature of Each Item/Service	Cost per Unit	Maximum Quantity	Approved Budget for the Contract
Ribbon for Tally Dascom 2610 Dot Matrix Printer (Under Framework Agreement)	PhP1,386.00	8,220 pcs.	PhP 11,392,920.00
<i>Expected delivery timeframe after receipt of a Call-Off.</i>	Within <b>forty five (45)</b> calendar days upon receipt of Call-Off.		
<i>Remarks</i>	<ol style="list-style-type: none"><li>1. The projected quantity stated above is the maximum quantity of Goods which may be purchased by LANDBANK for this project.</li><li>2. The unit prices shall be fixed for the duration of the agreement, regardless of increase or decrease in the prevailing market price at the time of actual order/purchase.</li><li>3. Payment shall be based on the actual deliveries accepted by LANDBANK, subject to the existing accounting and auditing rules and regulations.</li></ol>		
Delivery Site: LANDBANK ANTIPOLO WAREHOUSE No.1 Escala Street, Brgy. Mambugan, Sumulong Highway, Antipolo City  Contact Person: MR. DONATO DR. CARIAGA Telephone No. 8478-3291 Email: <a href="mailto:smtprocdsupplies@gmail.com">smtprocdsupplies@gmail.com</a>			

**Conforme:**

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature Over Printed Name of  
Authorized Representative

\_\_\_\_\_  
Position

## Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

### Eligibility and Technical Components (PDF File)

- ***The Eligibility and Technical Component shall contain documents sequentially arranged as follows:***

- **Eligibility Documents – Class “A”**

- Legal Eligibility Documents

- 1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages)

- Technical Eligibility Documents

- 2. Duly notarized Secretary’s Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
    3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
    4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

- Financial Eligibility Documents

- 5. The prospective bidder’s audited financial statements, showing, among others, the prospective bidder’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
    6. The prospective bidder’s computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of

Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

○ **Eligibility Documents – Class “B”**

7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder.

○ **Technical Documents**

10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
11. **Revised Section VI – Framework Agreement List with signature of bidder's authorized representative.**
12. Section VII – Specifications with response on compliance and signature of bidder's authorized representative.
13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

***Note: During the opening of the first bid envelopes (Eligibility and Technical Component), only the above documents will be checked by the BAC if they are all present using a non-discretionary “pass/fail” criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.***

- **Post-bidding Documents/Requirements – [The Lowest Calculated Bidder must submit the following documents/requirements within five (5) calendar days from the date of bidding]:**
  13. Manufacturer's authorization (sample form - Form No. 9) or its equivalent document, confirming that the bidder is authorized to provide the equipment and consumables supplied by the manufacturer, including any warranty obligations and after sales support as may be required.
  14. Actual sample.
- **Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**
  15. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
  16. Latest Income Tax Return filed manually or through EFPS.
  17. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
  18. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
  19. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

**Financial Component (PDF File)**

- ***The Financial Component shall contain documents sequentially arranged as follows:***
  1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
  2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).

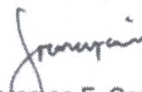
***Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.***

**RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS**


<b>DATE</b>	May 21, 2024
<b>PROJECT IDENTIFICATION NO.</b>	GIBAC-FRA-GS-20240304-02
<b>PROJECT NAME</b>	8,220 Pcs. Ribbon for Tally Dascom 2610 Dot Matrix Printer (Under Framework Agreement)
<b>PROponent UNIT/TECHNICAL WORKING GROUP</b>	Procurement Department

<b>ITEM NO.</b>	<b>PORTION OF BIDDING DOCUMENTS</b>	<b>QUERIES AND/OR SUGGESTIONS OF LINK NETWORK SOLUTIONS, INC.</b>	<b>LANDBANK's RESPONSES</b>
1	<p>Checklist of Bidding Documents for Procurement of Goods and Services</p> <p>o Post-bidding Documents/Requirements – [The Lowest Calculated Bidder must submit the following documents/requirements within five (5) calendar days from the date of bidding]:</p> <p>13. Manufacturer's authorization (sample form - Form No. 9) or its equivalent document, confirming that the bidder is authorized to provide the equipment and consumables supplied by the manufacturer, including any warranty obligations and after sales support as may be required.</p>	<p>May we request if we can provide a back to back certification. Manufacturer authorizing the distributor, distributor authorizing the reseller.</p>	<p>Yes, as indicated in item no. 13 of Checklist of Bidding Documents for Procurement of Goods and Services, you may submit any equivalent document in lieu of Manufacturer's authorization (Form No. 9)</p>

Prepared by:

  
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Approved by:

  
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 Acting Head, Procurement Department

ANNEX F